



Risk Assessment Form

Activity/Job/Task: Working in the main office, Routine activities, Training in Classroom

Location		Unit 125/125A 3030 Lincoln Avenue, Coquitlam, BC V3B 6B4														
Uncontrolled Risk of Hazard					Controlled Risk of Hazard											
HAZARD		Individuals affected	Likelihood of Exposure	Consequences	Initial Risk Rating	CONTROL MEASURES			Likelihood of Exposure	Consequences	Residual Risk Rating					
B	Biological					EL	Elimination	S				Substitution	EN	Engineered	A	Administrative
C	Chemical															
P	Physical															
Ps	Psychosocial															
B	<p>Biological – COVID-19 Communicable Diseases</p> <p>Setting: Classroom Training Office Attendance</p> <p>Hazard: If CNIB is attended by: Individuals who typically have minimal or no contact with infected people/surfaces</p>	ALL – Staff, Students, Visitors	Rare	Insignificant	Very Low	EL	Reduced Attendance at the campus, Virtual staff Meetings, Rescheduled work tasks to avoid same time attendance, Occupancy Limits posted on Unit/Room entrances, Physical Distancing in place	EN	Routine Windows opening for Ventilation, Sanitizers at the entrance and in each room, Frequent Surface Cleaning	A	Communicable Disease Prevention Plan Implementad, Signage Posted,, Designated Delivery Area, Designated Office Supplies, Designated Workspace, Temperature Screening at the entrance	P	PPE, Facial Covering made mandatory	Rare	Insignificant	Very Low



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						EL	S	EN			
B	Biological					EL	Elimination				
C	Chemical					S	Substitution				
P	Physical					EN	Engineered				
Ps	Psychosocial					A	Administrative				
						P	PPE				
B	<p>Biological – COVID-19 Communicable Diseases</p> <p>Setting: Classroom Training Office Attendance</p> <p>Hazard:</p> <p>If CNIB is attended by: Individuals who may have Minimum contact with infected people / surfaces several times a day; more than 2 m For e.g. contact with surfaces and people outside of the Campus unit and inside the Complex building, complex washrooms etc.</p>	ALL – Staff, Students, Visitors	Unlikely	Minor	Low	EL	Reduced Attendance at the campus, Virtual staff Meetings, Rescheduled work tasks to avoid same time attendance, Occupancy Limits posted on Unit/Room entrances, Physical Distancing in place	Rare	Insignificant	Very Low	
						EN	Routine Windows opening for Ventilation, Sanitizers at the entrance and in each room, Frequent Surface Cleaning				
						A	Communicable Disease Prevention Plan Implementad, Signage Posted,, Designated Delivery Area, Designated Office Supplies, Designated Workspace, Temperature Screening at the entrance				
						P	PPE, Facial Covering made mandatory				



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B	Biological					EL	Elimination	Unlikely			
C	Chemical	S	Substitution								
P	Physical	EN	Engineered								
Ps	Psychosocial	A	Administrative								
<p>B</p> <p>Biological – COVID-19 Communicable Diseases</p> <p>Setting:</p> <p>Classroom Training Office Attendance</p> <p>Hazard:</p> <p>If CNIB is attended by:</p> <p>Individuals who have close contact with infected people / surfaces several times a day; within 2 m. Usually in Healthcare.</p>		ALL – Staff, Students, Visitors	Likely	Moderate	Medium	EL	Reduced Attendance at the campus, Virtual staff Meetings, Rescheduled work tasks to avoid same time attendance, Occupancy Limits posted on Unit/Room entrances, Physical Distancing in place				
EN	Routine Windows opening for Ventilation, Sanitizers at the entrance and in each room, Frequent Surface Cleaning										
A	Communicable Disease Prevention Plan Implementad, Signage Posted,, Designated Delivery Area, Designated Office Supplies, Designated Workspace, Temperature Screening at the entrance – No Entry for symptomatic people										
P	PPE, Facial Covering made mandatory										



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Location

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Uncontrolled Risk of Hazard

Controlled Risk of Hazard

HAZARD

- B Biological
- C Chemical
- P Physical
- Ps Psychosocial

Individuals affected

Likelihood of Exposure

Consequences

Initial Risk Rating

CONTROL MEASURES

- EL Elimination
- S Substitution
- EN Engineered
- A Administrative
- P PPE

Likelihood of Exposure

Consequences

Residual Risk Rating

B Biological – COVID-19 | Communicable Diseases

Setting:
Classroom Training | Office Attendance

Hazard:

If CNIB is attended by:
Individuals who have close contact with infected people/surfaces several times an hour; within 2m

ALL – Staff, Students, Visitors

Most Likely

Major

High

- EL Campus Physically closed, All Work from Home, All Classes Online, Reduced Attendance at the campus, Virtual staff Meetings, Rescheduled work tasks to avoid same time attendance, Occupancy Limits posted on Unit/Room entrances, Physical Distancing in place
- EN Routine Windows opening for Ventilation, Sanitizers at the entrance and in each room, Frequent Surface Cleaning
- A Communicable Disease Prevention Plan Implementad, Signage Posted,, Designated Delivery Area, Designated Office Supplies, Designated Workspace, Temperature Screening at the entrance
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Likely

Moderate

Medium



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C	Chemical					S	Substitution					
P	Physical					EN	Engineered					
Ps	Psychosocial					A	Administrative					
						P	PPE					
B	Biological – COVID-19 Communicable Diseases Setting: Classroom Training Office Attendance Hazard: If CNIB is attended by: Individuals who have close contact with infected people/surfaces all day; within 2m	ALL – Staff, Students, Visitors	Certain	Extreme	Extreme	EL	Campus Physically closed, All Work from Home, All Classes Online, Reduced Attendance at the campus, Virtual staff Meetings, Rescheduled work tasks to avoid same time attendance, Occupancy Limits posted on Unit/Room entrances, Physical Distancing in place			Most Likely	Major	High
						EN	Routine Windows opening for Ventilation, Sanitizers at the entrance and in each room, Frequent Surface Cleaning					
						A	Communicable Disease Prevention Plan Implementad, Signage Posted,, Designated Delivery Area, Designated Office Supplies, Designated Workspace, Temperature Screening at the entrance					
						P	PPE, Facial Covering made mandatory					